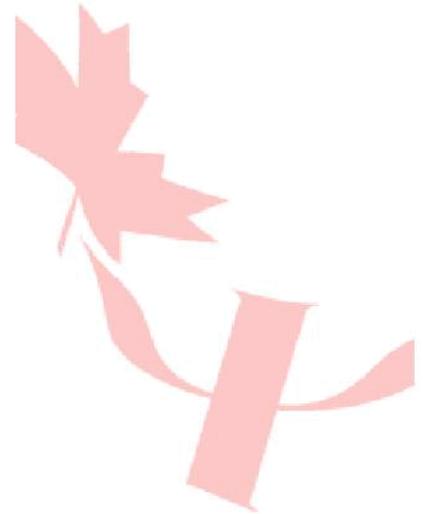


Canadian Psychological Association
Section for Students in Psychology Executive – Fall
Conference Call

AGENDA

Monday October 7, 2012
06:00pm EST



1. Welcome and Attendance
2. General Updates
 1. Acting Chair (Missy)
 - Section News – Missy hopes to write one soon.
 2. Chair-Elect (Michelle)
 - No general updates
 3. Past Chair (Justin)
 - Business plan updates – to be discussed later in the call
 4. Administration and Finance Officer (Helen)
 - Careers section webpage – information required from others. Helen will send out an email reminder asking executives for help.
 5. Graduate Student Affairs Officer (Lara)
 - Challenges for recruitment for faculty reps – It is difficult to get faculty representatives – we need more ideas. We need head office to get more involved in this. We need to hear from Tyler from head office for ideas on faculty recruitment strategies. We should hear back from him next week.
 6. Undergraduate Student Affairs Officer (Lindsey)
 - Everything is going well. Lindsey has recruited 28 representatives; currently 10 are getting their membership.
 - Lindsey talked to Lara and Nick for campus rep profiles – we will keep this general and put initiatives in it.
 7. Communications Officer (Nick)
 8. – Nick is still alive and available for making updates; he can help with identifying great campus reps for the webpage.
 9. Francophone Affairs Officer (Marie-Pier)
 1. Section for Students membership
 - Marie-Pier has been working on translations.
 - She is now a member of CPA.
3. Campus Representative Reports
 1. Feedback from the representatives
 - Not due yet
 2. Questions to be answered from the representatives
 - We will answer their questions when we get them
4. CPA Convention Vancouver, June 5-7, 2014

1. Who is attending?
 - Lara, Justin, Nick, Missy and Michelle are definitely attending
 - Helen and Marie Pier are most likely attending
2. Convention speaker nominations
 - If anyone has ideas for speakers for our section for the convention, notify Missy.
 - Justin Feeney suggested Gary Latham as a speaker (his research is on goal-setting and this may apply to students).
 - Arla Day spoke about positive psychology last year and may also be a good candidate.
 - We should know our speaker by the deadline of submissions (Dec 1st).
3. Workshops to be presented by the section
 1. Justin suggested doing less workshops to maximize attendance and have a better schedule. The last day/early in the morning is a bad time to do workshops. It's probably a better idea to highlight a few workshops.
 2. Other workshops? Last year, two workshops about internships were scheduled at the same time. We decided that we should try to obtain information regarding other workshops to avoid conflicts.
 3. Applying to graduate school workshop: We shouldn't cut this one out because of its relevance to students. External scholarship workshop – Last year, attendance wasn't very good because of timing (it was the last day and last time slot of the conference). We should continue it because it is relevant to graduate and undergraduate students. We can email schools in Vancouver to find an expert on external scholarships (in psychology) and start the workshop earlier this year.
 4. What to do with a psychology degree (suggested by Pamela Seeds)
 - Pamela suggested doing a workshop on the landscape of jobs after completing a psychology degree (at all levels – Bachelor's, Master's, PhD).
 - Pamela has offered to speak about this.
 - Justin suggested that we should be more stringent with allowing submissions for workshops to our section.
 - Should poster submissions have data? Justin says this was discussed at the chair's meeting.
 - Should our section only accept student-relevant posters?
 - o Missy will incorporate this information in Section News. It would probably be worth asking Tyler to incorporate this. "Section for students is related to research about students." We need to find out if head office would be okay with this.
 - The rule for submissions is that if data collection is incomplete, data collection should be completed by the time of the conference. For some students (e.g., honors students), they might not have data yet. We can email the students who don't submit data to get them to make a commitment that they will report their data for the conference.

- It might be complementary to work with Pamela on the careers section (Helen's initiative) and work together on the workshop. Missy will email her about this.
5. Agreement of Internal Trade (contacted by Dr. Shelley Goodwin)
 - Shelley might be looking for a student rep willing to speak about internal trade amongst provinces. Missy has agreed to be the moderator for the talk.
 4. Student Social
 1. Venue?
 - We can email our Vancouver rep to ask about this. Lara can email the rep in BC.
 5. Student Section Budget (Helen)
 - Kelly ended up working less than expected so we underspent what was allotted for Kelly's pay
 - Last year's social was very successful because we planned it early and had a facebook page.
 - This year we should use the same methods of advertising as well as try to get the social advertised in the head office itinerary.
 - Helen is missing invoice for food costs (for the Social and Campus Rep Reception) – She will email Vijaya to get a hold of these invoices.
 - We decided that we would have another meeting to discuss the budget and any general convention updates before the end of November.
 - Helen will send another doodle for the next conference call when she hears back from Vijaya.
 6. Budget Proposal for 2014-2015 (Michelle)
 - We need to work on a budget proposal to allocate more funds for our section for when Michelle is chair – We need to find out the deadline for this.
 - Michelle will write something out for the business proposal and give out deadlines for us to respond and make comments on the document.
 7. Election Preparation (Missy)
 - Lara, Nick, Justin and Helen's positions are up for election
 - Michelle – it may take a long time to translate the documents for the election. Marie-Pier should be given at least 1 month to translate it.
 - Can Tyler offer some support? Missy will get in touch with Tyler regarding this.
 8. Professional Affairs Committee Summit in November (Missy)
 - Missy took over Justin's position on the professional affairs committee... can any clinical members go to the summit?
 - It is on supply and demand issues in psychology and will take place in November (beginning of November) – Lara will take a look at the information when Missy gets info from the chair
 9. By-Laws (Missy/Justin)

- We need to take things out such as timelines or restricted descriptions from the bylaws because it takes a long time for bylaws to be approved by the board
- We need to indicate that things can be changed and amended so that we don't always have to go to the Board to get everything approved (as it can take a very long time)
- Michelle and Justin can help Missy with this
- Justin – According to the bylaws, the application deadline for elections should be at the end of November
- Lara has to leave for another meeting (at 7:04pm)

10. Update MindPad (Justin)

- Very successful call for submissions (around 25)
- We contacted people with relevant posters
- Submissions vary in quality – We are now down to 10 submissions to review
- Lara will be helping to review these
- Should we keep the next Mindpad themed? Will we get too many submissions? Rana is worried about readership for general topics. This might appeal to a wider variety and we might get more submissions but they may be of higher quality. There's a lot of variation in how many submissions we get depending on the topic. Maybe we can do a dual theme or keep a broad theme. We can allow submissions for two tracks and alternate topics.
- MindPad – We considered a name change. Can we change it? Have we paid for the trademark? We should find out if this is feasible. It should sound more academic and be related to psychology. We will brainstorm names and email Justin if we think of any names for it. Other considerations: Can we use the word “journal”? But we want people to be able to publish MindPad issues in journals. Would it be better then, for the journal name not to sound too “academic”? If you submit in MindPad, can it be published elsewhere?

11. Developing a CPA course (e.g., workplace stress) (Justin)

- CPA course development might help with increasing deliverables to head office
- We can help develop a CPA accredited course and recruit students
- CPA should take initiative on this to plan the details...we need to know what the work will entail
- Justin will send information to Lindsey about this

12. New Business and Loose Ends

1. Concerns you want raised to the Board of Directors?
 - Budget proposal can be discussed in the March meeting

13. Next Meeting

- Helen will send out a doodle when she gets invoices from Vijaya